



SINGLE FAMILY RESIDENTIAL PERMIT

Steps to Request Permit

1. What to bring

- Smyrna Planning Department must have a copy of filed plat
- "Paid" copy of Development Tax – paid at Rutherford County
- Estimated Construction Cost
- Current copy of Tennessee Contractors License (not necessary if already on file)
- Current copy of Workers Comp Certificate (not necessary if already on file)
- If permit will be in homeowner's name, you must fill out a TCA form stating that you will be restricted from constructing another residence for personal use for a period of two years.
- Copy of Current Town of Smyrna Business License or Business License release form obtained from Treasury Department

FEES

2. Development Tax

- Paid at Rutherford County in Murfreesboro - #1 South Public Square
- Call the Rutherford County Codes Department for amount – (615) 898-7734
- Pay before permit & bring "Paid" copy of Development Tax to Smyrna

3. Permit Fees – Residential

- Residential Fee - **\$.35 cents** per square foot – (minimum \$30.00)
- Requires a separate electrical permit – for info call (615) 355-5704

4. Utilities Tap Fees

- Gas, Water, Sewer – Call Utilities Department (615) 355-5740 for amount
- Fee must be paid when Building Permit is obtained.

5. Electrical Permits

- Separate Permits are required for Elec/HVAC - Call (615) 355-5704

6. Impact Fees

- Fee must be paid when Building Permit is obtained.
- Must be on a separate check from the permit & tap fees.
- Fee is: Single Family - \$1,701.00; Multi Family - \$1,160.00 per unit; Mobile Home - \$1,197.00
- Contact Kevin Rigsby with questions (615) 355-5706.



Single Family Residential Application

Fax #: (615) 355-5781

Phone #: (615) 355-5704

Contractor Information

TN Contractor License # _____ Smyrna Business License # _____

Contractor:: _____ Phone: _____

Address: _____ City / State / Zip _____

Email _____

Lot Information

Subdivision: _____ Lot Number: _____

If it is a corner lot which road does house face?: _____

Plans / Square Footage

Floor One Living Area: _____ (a)

Floor Two Living Area: _____ (b)

Porch Area & Deck Area: _____ (c)

Garage: _____ (d)

Basement: _____ (e)

Bonus Room: _____ (f)

Total: _____ (Add Lines a to f)

Permit Fee: _____ (Total x .35)

Estimated Construction Cost: \$ _____

Other Information

Exterior Wall Surfaces: (circle one)

Brick/Stone Siding Stucco Combination Other

Fireplace Type: (circle one)

Factory Built Masonry No Fireplace in House

Number of Bedrooms: _____

Number of Baths: _____

Applicant Signature: _____